MONTEREY COUNTY, CALIFORNIA
SHERIFF'S OFFICE
Proudly protecting the community since 1850.

LOST/STOLEN PROPERTY
INCIDENT REPORT

1414 Natividad Road, Salinas CA 93906 ■ (831) 755-3700 ■ www.montereysheriff.org

PLEASE READ ALL INSTRUCTIONS BEFORE YOU FILL OUT YOUR OFFENSE REPORT

- You may only report incidents that have occurred in the UNINCORPORATED areas of Monterey County and those jurisdictions that do not have their own police departments. Incidents occurring within city limits of the following cities must be reported to that city's Police Department: Carmel, Del Rey Oaks, Greenfield, Fort Ord (CSUMB incidents should be reported to the campus police), King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad, and Watsonville.

- Use on report form per incident. You may also make copies of the offense report to report other incidents.

- Be specific when describing damage or property. Include make, model, license plate, and serial number of any vehicle or piece of property. Owner applied or inscribed numbers (i.e. driver license numbers) are helpful in identifying property. Include any distinguishing marks, stickers, or equipment attached. *Note: Stolen vehicles should be reported to the California Highway Patrol (CHP).*

- Additional narrative sheets, property description sheets, and victim/witness sheets may be attached as necessary.

- If you have suspect information, please include it on the offense report. A deputy will contact you if additional information or statements are needed.

- Please date and sign the form prior to submission. You may make copies for your records prior to submission.

- Once the report is submitted, a report number will be assigned and copies may be obtained through the Sheriff's Office for a minimal fee. A Public Information Release Request form must be completed and submitted to the Records Division, and a report will be mailed up to 10 days later. No reports will be released the same day as a Release Request is completed.

- **Completed forms may be mailed or returned in person to the nearest station:**

CENTRAL STATION
1414 Natividad Road
Salinas, CA 93906
(831) 755-3700

COASTAL STATION
1200 Aguajito Road, Room #002
Monterey, CA 93940
(831) 647-7702

SOUTH COUNTY STATION
250 Franciscan Drive
King City, CA 93930
(831) 385-8312

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REPORT DATE	REPORT TIME	BEAT	REPORT #
DATE OCCURRED	TIME OCCURRED	CLASSIFICATION	FEL / MISD / SUPPLEMENT
CRIME CODE	CRIME		

INCIDENT

INCIDENT LOCATION / ADDRESS		CITY	ZIP
LAST DATE PROPERTY SEEN	LAST TIME PROPERTY SEEN	DATE PROPERTY MISSING	TIME PROPERTY MISSING

VICTIM

NAME (LAST, FIRST, M.I.)	DOB	RACE	SEX
STREET ADDRESS	CITY		ZIP
HOME PHONE / CELL PHONE	DRIVER'S LICENSE		STATE
WORK ADDRESS	CITY		ZIP
OCCUPATION	WORK PHONE		

REPORTING PROPERTY (IF DIFFERENT FROM VICTIM)

NAME (LAST, FIRST, M.I.)	DOB	RACE	SEX
STREET ADDRESS	CITY		ZIP
HOME PHONE / CELL PHONE	DRIVER'S LICENSE		STATE

WITNESS (IF APPLICABLE)

NAME (LAST, FIRST, M.I.)	DOB	RACE	SEX
STREET ADDRESS	CITY		ZIP
HOME PHONE / CELL PHONE	DRIVER'S LICENSE		STATE

VICTIM VEHICLE (IF APPLICABLE)

YEAR	MAKE	MODEL	# OF DOORS	COLOR	LICENSE PLATE	STATE

VEHICLE IDENTIFICATION NUMBER (VIN)

OTHER DESCRIPTORS

FOR OFFICIAL USE ONLY		REVIEWING SUPERVISOR	ID	DATE / TIME
ENTRY INITIALS	DATE / TIME	ASSIGNED DEPUTY	ID	DATE / TIME

Form # SO1010.01 Revised 11.20.2013

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NARRATIVE (PLEASE PROVIDE A DETAILED STATEMENT OF THE INCIDENT)	REPORT #

I declare under penalty of perjury, under the laws of the Senate of California, that the foregoing statements are true and correct.

_____   _____

Signature   *Date*

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DATE/TIME RECEIVED	DEPUTY/INVESTIGATOR	CASE # PROVIDED TO RP	DATE/TIME CONTACTED
		☐ YES ☐ NO	

CASE STATUS

☐ CLOSED   ☐ SUSPENDED   ☐ CONTINUED   ☐ REFERRED TO:

COMMENTS

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PROPERTY DESCRIPTION

QUANTITY	TYPE OF PROPERTY	BRAND/MAKE	MODEL/SIZE	SERIAL OR OWNER APPLIED NUMBER	COLOR	MARKET VALUE
ADDITIONAL IDENTIFYING MARKINGS, STICKERS, EQUIPMENT						

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ADDITIONAL IDENTIFYING MARKINGS, STICKERS, EQUIPMENT						

BICYCLE DESCRIPTION

MAKE	MODEL	SERIAL NO.	COLOR	LICENSE NUMBER	FAIR MARKET VALUE
	SPEED	WHEEL SIZE	FRAME	TYPE OF BICYCLE□	

TYPE OF BICYCLE□
□ MOUNTAIN
□ BOYS □ SPEED
□ GIRLS □ BMX

ADDITIONAL IDENTIFYING MARKINGS, STICKERS, EQUIPMENT

CELLPHONE DESCRIPTION

BRAND/MAKE	MODEL/SIZE	SERIAL OR OWNER APPLIED NUMBER	COLOR	SERVICE CARRIER	ACCOUNT CLOSED	MARKET VALUE
ADDITIONAL IDENTIFYING MARKINGS, STICKERS, EQUIPMENT						

TOTAL LOSS $ _____

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